

STUDENT ASSESSMENT FORM

De Anza **can** consider U.S. high school transcripts when assessing for placement into the math, English & ESL course sequences.

Follow these steps to become eligible for a high school transcript (HST) assessment...

- Apply to De Anza and receive your student ID number.
- Complete this form, submit an *official* or *unofficial* U.S. high school transcript, and return by:
 - **Email:** daassessment@deanza.edu
 - **Mail -or- Drop off:** De Anza Assessment Center, RSS 144, 21250 Stevens Creek Blvd. Cupertino, CA 95014

Quick notes about your HST assessment:

- We can only assess high school transcripts from U.S. high schools.
- We will email you with notification to **review your placement test results** and any next steps, as needed.
 - Visit MyPortal.fhda.edu, Click on 'Registration Tab,' and Click on 'View My Placement Results.'
- Processing Timeline: Up to five (5) business days.

Student Information:

Name: _____ De Anza Student ID# _____ Date: _____

Email: _____ Phone: _____

High School Transcript Information:

Have you **previously submitted** a high school transcript to De Anza? (Check applicable box below.)

- Yes (Note: De Anza only keeps **official** transcripts on file.)
 No, but my transcript is attached here!

FOR OFFICE USE ONLY – Do not complete

Date Received: _____ <input type="checkbox"/> Email <input type="checkbox"/> Mail/Drop Off HST Type: <input type="checkbox"/> Unofficial <input type="checkbox"/> Official* *If OFFICIAL, forward to Evaluations. <input type="checkbox"/> Completed <input type="checkbox"/> N/A	HST for Math 41 <input type="checkbox"/> Approved <input type="checkbox"/> Denied If approved, enter SOATEST: <input type="checkbox"/> MATH 41 (2ABM = 41) If no 41, enter on SOATEST: <input type="checkbox"/> MATH 10, 11, 44, 46 & 210, 212, 114 (2ABM= 25)	<input type="checkbox"/> English Approved <input type="checkbox"/> Denied EWRT/READ HST Result & SOATEST: <input type="checkbox"/> EWRT 200, READ 200 (2MME= 10, 2MMR = 10) <input type="checkbox"/> EWRT 211, READ 211 (2MME= 20, 2MMR = 20) <input type="checkbox"/> EWRT 1A (2MLA=1300, 2MME= 30, 2MMR = 30)	Verify ESL CELSA Test Taken: <input type="checkbox"/> Yes. <input type="checkbox"/> No; Email to schedule ESL test.
Date Processed: _____ Processed by: _____ Notes: _____	Math Placement Test eligible? <input type="checkbox"/> Yes; Email student—if need Math 41 and/or higher, take test. <input type="checkbox"/> N/A; already tested.	English Placement Test eligible? <input type="checkbox"/> Yes; Email student—if not EWRT1A eligible, test is optional. <input type="checkbox"/> N/A; already tested.	<input type="checkbox"/> ESL Approved <input type="checkbox"/> Denied; Email student. ESL HST Result & SOATEST: <input type="checkbox"/> See ESL Test Result. <input type="checkbox"/> ESL 261, 262, 263 (2MMS= 41, 2MMT= 42, 2MML= 43) <input type="checkbox"/> ESL 272, 273 (2MMT= 52, 2MML= 53) <input type="checkbox"/> ESL 5 (2MML = 60)