

De Anza College
IPBT Annual Program Review Update (APRU) 2011
Instructions

NOTE: in response to reports of difficulties with the form an Apple and Windows version of the APRU has been developed.

Go to: www.deanza.edu/gov/IPBT/resources.html,

Click a link: [APRU 2011, Apple](#) or [APRU, 2011, Windows](#)

1. This Excel document and its data will be preserved.
2. Yellow cells are the only cells that can be edited; all others are protected.
3. Yellow cells will expand as you input your information.
4. Data in yellow cells may become hidden after you completing your input. Don't panic!! The information is NOT lost.
5. To read/access any information that may be hidden, double-click on cell.
6. After you complete the form, select the entire form; copy and paste the document into a Word document. Save the Word document for your records.
7. Submit both the Excel and Word versions of the APRU, April 2011 you're your dean.