



## KEY-IPBT PROGRAM VIABILITY PROCEDURE--DRAFT

Questions



### Factors that may trigger further review of a program, examples

- Student demand (enrollment data), retention, persistence completion rates
  - Trend of not filling staff and faculty positions, frequency of course offerings
  - Workforce demand/work force mission, external mandates
  - Alignment within college's curriculum
  - Others as identified that are specific to the program
- ( Note: *Thresholds may vary per program* )

VIABILITY  
ADVISORY TEAM



**Membership:** The “Viability Advisory Team” will be co-chaired by the IPBT co-chairs and the membership will consist of (at a minimum): Division Dean, 2 Discipline Faculty OR 1 Discipline and 1 Division Faculty, Academic Senate Officer, Classified Senate Officer, Union representatives.  
Others as appropriate may be invited: students, articulation officer, Division Dean of sister college , curriculum co-chair . . .

Outcomes:  
VIABILITY  
SUMMARY



### Examples of Factors to be Considered

- Articulation with local and most popular transfer institutions
- Alignment with college mission, strategic initiatives
- Alignment with college programs, certificates, degrees
- Alignment with district programs, certificates, degrees
- Program level outcomes assessment data
- Program mission, goals
- Student Demand
- Impact on Foothill college programs and personnel
- Impact to students currently enrolled in program
- Impact to local community (other programs on campus)
- Others that are unique to the program

RECOMMENDATIONS:  
VIABLE,  
DISCONTINUANCE, OR  
SUSPENSION

