February 5, 2016

TO: Social Sciences & Humanities Department Chairs

Carolyn Wilkins-Greene, Dean

FR: Mayra Cruz, Academic Senate President

CC: Alicia De Toro & Ram Bubramanian, Curriculum Committee Co-Chairs

SB: Cross listing background and information

As communicated to all of you, I am proving some background and information to inform your discussion.

- Cross listing has been a topic of discussion since 11-12.
- The directive for elimination of crosslisting is not a result of work load issues.
- It is our understanding that the Senate received a report and the recommendation to review cross listing courses offered, and work with divisions/department impacted. The Senate has taken no policy direction on the matter. The Senate's position has been about accountability.
    - In reviewing meeting notes (May 21st 2012, Agenda item #IV.), The following was documented. " IV. FSAs – cross listed and Interdisciplinary Studies problems: Setziol began by requesting that reports not yet received be turned in as soon as possible. He acknowledged that several had already been turned in reporting few problems. However, the Social Sciences division reported a high number of cross listings and Interdisciplinary Studies designations with a high percentage of those problematic. Many of those cross relations are with IIS and will, therefore, require meetings probably coordinated with the division deans of those divisions. This was said to be an example (albeit somewhat extreme) of the work in the second phase of the project, correcting errors and solving problems."
      http://www.deanza.edu/gov/academicsenate/notes/Notes%20of%20%20May%2021st.pdf
      Note: Faculty Service Areas Review and task was reported at the April 30, 2012 meeting. See Agenda item #VI .
      http://www.deanza.edu/gov/academicsenate/notes/Notes%20of%20%20April%2030th.pdf
      In the fall of 2012-13, the Cross lisitng & FSA Update was provided at a number of meetings focused on the FSA report update not cross listing.

- It is also our understanding that Vice-President of Instruction Christina Espinosa-Pieb and Paul Setziol, in his capacity as a Senate Officer, met with departments to update the FSA's report (assignment of courses to disciplines) and asked departments to justify crosslistings.
  In discussion and in meetings with faculty from different departments they found that:

  Apparently some departments were thinking that they got FTES credit for a cross listed class even if it was taught by a faculty member from the other department and the FTEF came from that other department - not true and, therefore not an enrollment boost for the one department. In at least one case, a course started out in one department and migrated or was shared between departments for a time, alternating FTEF. In those cases, it seemed that the cross listing was no longer warranted.

  We found good reasons for cross listing including:
  1) For the benefit of students transferring to institutions expecting certain courses to come from specific departments.
  2) Cases where a course could be taught by either of two departments and where students from one or both departments would be more likely to find the course if it was listed in "their" department.
  3) Cases where a course was important but where, if it was only listed in one department, it would not get sufficient enrollment (e.g. 15 students enrolling for the History listing and 15 for the ICS listing).
  4) Cases where a course has been, at least at some point, team taught.