



ICC Advisor's Report
Wednesday, May 30, 2018

La Donna Yumori – Kaku, ICC Advisor
(408) 864-8692

ICCAdvisor@deanza.edu

YumoriKakuLaDonna@deanza.edu

<http://www.deanza.edu/clubs>

Office Hours: Sign up on ICC Officers Door
Tu/Th 9:30 am – 11:30 am

If I am not in the ICC Office, Please Check inside the
Office of College Life

(New Info is in bold text)

F.Y.I

1. **Fall 2018 Welcome Week: All Clubs need to sign up for date/time during Sept. 24-27. Deadline Fri. June 22. Sign up on clipboard at ICC Meeting or in Office of College Life. Be sure to check ALL 4 days since club needs to sign up just ONE!**
2. **Thank you to Arjun for being ICC Secretary! Wish him the best in his college education!**
3. **Club Mailboxes: will be updated in an alphabetical order at the beginning of July and your club mailbox location may change. Clubs that begin with De Anza will be alphabetized by the main club name.**
4. **Office of College Life and Student Accounts Office: Summer Hours will be begin Monday July 2 – Thurs. Aug 30, 9:00 am – 4:30 pm, Closed Fridays. July 4 & Sept 3 Holiday/Campus closed. Please plan accordingly.**
5. **Club Copy Code: New copy codes will be issued beginning September 24, 2018. A Club officer will need to see Stephanie Lam, ICC Secretary who will begin in the summer, La Donna or Dennis.**
6. **Turn in Meeting Room / Special Event request Form for Summer and Fall: Club Meetings or Club Events. Please allow at least 10 working days to process.**
7. **Turn in Requisitions for 2017-2018: The requisitions, club minutes, receipts no later than Friday, June 16th for last check run on June 29, 2018.**
8. **ICC needs your Club photos for our ICC Slide Show: Name of club <3clubbing@De Anza or club photo of club event with club name on photo. Send by email to ICCAdvisor@deanza.edu Deadline: Mon. June 4 by midnight. Win \$50/**

Sign Up on Clipboards at ICC Meeting/ Office of College Life

- * Graduation Volunteer – June 29 – Deadline Fri. June 22
- * Welcome Week Sign Up – Fall 2018 – Deadline Fri June 22
- * New Student Orientation Classes

ICC Important Dates

- June 6 Spring Finale Reception
- June 22 Fall, 2018 Welcome Week Sign Up Deadline
- June 25-29 De Anza College Finals
- June 29 De Anza Graduation
- Sept. 24- 27 Welcome Week Info Tent staffed by De Anza clubs
- Sept. 25 ICC Welcome Week Entertainment (TBA)
- Sept. 26 Fall Welcome Week Reception (Required Attendance for ICC Perfect Attendance)
- Oct. 1 ICC Agenda Meeting
- Oct. 3 1st ICC Meeting



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- **Oct. 4** **Club Karaoke**
- **Oct. 11** **Club Day**

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