



## ICC OFFICER MEETING MINUTES

Wednesday, March 8, 2023

2:30 PM PST

Remotely Via Zoom

Facilitator: Khanh Ngo, ICC Chairperson  
& Maritza Arreola, ICC Advisor

Contact: [icchairperson@fhda.edu](mailto:icchairperson@fhda.edu) or [arreolamaritza@fhda.edu](mailto:arreolamaritza@fhda.edu)

### Zoom Information

Join Zoom Meeting: <https://fhda-edu.zoom.us/j/83432637353?pwd=cUh4ZlVGSU9LZGZmeXFvQTVQNUF1Zz09>

Meeting ID: 883 3876 5802

Passcode: 753420

One tap mobile:

+16699006833,,88338765802# US (San Jose)

+14086380968,,88338765802# US (San Jose)

Dial by your location

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

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+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

Meeting ID: 919 0772 8512

International numbers: <https://fhda-edu.zoom.us/j/83432637353?pwd=cUh4ZlVGSU9LZGZmeXFvQTVQNUF1Zz09>

### Call to Order

- ICC Advisor, Maritza Arreola, called the ICC Officer Meeting to order at 2:34pm.

### Attendance

Position	Name	Present	Absent	Late	Excused
Chairperson	Khanh N.	X			
Chair of Club Affairs	Cedric B.	X			
Chair of Finance	Will W.	X			
Chair of Programs	Ruchira D.	X			

Chair of Marketing	Alena Y.	X			
Secretary	Sean H.	X			
Vice-chair of Programs	Arshiya R.	X			
Vice-chair of Marketing	Britney C.	X			
Vice-chair of Finance	Joel N.	X			
Intern	Charm H.		X		
Intern	Angela W.	X			
Intern	Dana S.	X			
Intern	Annika D.		X		
Intern	Sweta T.	X			
Intern	Khaled M.	X			
Intern	Darin D.	X			
Intern	Carys A.		X		
Intern	Kyle C.	X			
Advisor	Maritza A.	X			

### *Guests*

- No guests.

### **Public Comments / Questions for ICC**

#### **Business Items**

1. **Check In (Discussion)**

Presenter: Maritza

Description: This item is to check in with all those present at this meeting.

Time: 5 min

- List a thing that you did today that you are grateful for.

2. **ICC Election Check In (Discussion):**

Presenter: Maritza

Description: This item is to discuss whether we want to extend the ICC applications or not.

Time: 10 min

- ICC planned to close the application for all the other chair positions other than the ICC Chair of Marketing. The application for the Chair of Marketing will be open until the Spring quarter, April 12<sup>th</sup>.
- The ICC Chair of Equity will be selected soon after some finalization.

3. **Club Room Update (Info)**

Presenters: Maritza

Description: This item is to update about the Club Room and possible clean up.

Time: 5 min

- Plans on ICC Team doing a club room clean-up on Week 11 Wednesday 1:30pm – 3:30pm

#### **4. ICC Scholarship (Info/Discussion)**

Presenters: Maritza

Description: This item is to discuss the ICC Scholarship:

- How many scholarships do we give out?
- Do we give the scholarship twice to applicants?

Time: 5 min

- ICC Scholarship will be reviewed by the ICC. The student's statement and letters of recommendation will be reviewed before deciding the winners. The deadline is set before June.

#### **5. ICC Rep Meeting (Info/Discussion)**

Presenters: Maritza

Description: This item is to discuss the ICC Rep Meeting (03/15):

- Set time limit for agenda item: Club awards, voting length for Club Day, and a guest presenter.
- Do we want food for the last meeting?

Time: 15 min

- Business Items
  - Club Awards (5 mins)
    - New Club Awards
    - Perfect Attendance
  - Club Day Time Duration Update Voting (10 mins)
  - 10 mins max for the public policy
  - ICC Chair of Finance Election (25 mins)
- 10mins for public comments

#### **6. Future ICC/Collaborating Events (Discussion)**

Presenters: Ruchira and Arshiya

Description: This item is to discuss future ICC events (ex: karaoke night, Cultural Day, etc.) and the ICC Calendar for the rest of the school year.

Time: 20 min

- Collaborate with DASG on distress event.

#### **Public Comments**

- No public comments

#### **Adjournment**

- ICC Advisor, Maritza Arreola, adjourned the meeting at 3:32pm.

#### **Announcements**

- No announcements are made.

